



Jefferson Arts Committee, Inc.

PO Box 2604
Oak Ridge, NJ 07438-2604

www.jeffersonarts.org

artscommittee@jeffersonarts.org

Volunteers don't get paid, not because they're worthless, but because they're priceless!

March 2014

Greetings:

The Jefferson Arts Committee will sponsor its 28th Annual Jefferson Township Day on Saturday, July 12th with a rain date of Sunday, July 13th.

The daylong celebration will be held on the Jefferson Township High School fields located at 1010 Weldon Road, Oak Ridge NJ 07438. It is easily accessible from Routes 23, 15 and 80.

We are planning a variety of activities, including demonstrations and exhibits, competitive games, entertainment, food and fireworks.

In addition, there will be limited vendor spaces available for rent. Service organizations, arts, crafts and merchandise vendors are all welcome.

If you want to participate, please fill out and return the enclosed contract. Applications and checks must be received by June 6th. If your application is accepted, you will be notified via email. If it is not accepted, your check will be returned promptly. **No refunds will be made for any other reason, unless the spot can be re-sold.**

Your participation in Jefferson Township Day should be profitable to you and at the same time, your application fee will help us to defray the cost for this event.

If you need additional information, please contact me by calling **973-697-9181** or by writing to me at **12 Cindy Lane, Oak Ridge, NJ 07438** and also by email at **jeanne.hantson@gmail.com**. You may leave a message on my answering machine at any time.

Sincerely,

Jeanne Hantson, Chairperson
jeanne.hantson@gmail.com

Vendor Application Jefferson Township Day 2014

Saturday, July 12, 2014: (rain date: Sunday, July 13, 2014)

KEEP THIS SECTION FOR YOUR INFORMATION

Event Time: 11:00AM – 6:00PM

Set-up: 7:30AM – 10:30AM

Place: Jefferson Township High School Fields 1010 Weldon Rd, Oak Ridge NJ 07438

Booth Fees: \$10 Non-Profit in Jefferson - **No** Sale of Items

\$30 Non-Profit in Jefferson - Sale of Items

\$25 Non-Profit Out of Jefferson **No** Sale of Items

\$50 Non-Profit Out of Jefferson Sale of Items

\$75 Merchandise Vendor

* Additional \$40 for limited spaces with electricity.

* Non-Profit Groups are limited to one space at the fees listed above.

ANIMALS, ALCOHOLIC BEVERAGES AND BICYCLES ARE PROHIBITED ON THE FIELD.

Prohibited Sale Items: Glow Sticks or related item, Silly String, “party snaps”, “caps” of any kind. The JAC reserves the right to exclude other items not listed.

Food cannot be sold in the Arts, Crafts, Merchandise and Non-Profit spaces.

Participants must supply their own tables and chairs. Each vendor is responsible for maintaining a clean and safe booth. Trash receptacles will be on the field. Vendors must remove trash in their area to the dumpster.

Each vendor will be issued one (1) parking permit per space. This is your only access to the field during the day. **DO NOT LOSE YOUR PERMIT!!!**

Vehicles will not be permitted to remain in the selling area except to unload or load. All unloading must be done between 7:30AM and 10:30AM.

Vendors cannot break down before **6PM**

All vendors must be out of the selling area by 7PM. No exceptions!

Electricity is available on a limited basis. Cost: \$40 (110 volts only)

Please make check payable to JEFFERSON ARTS COMMITTEE and mail to:
Jeanne Hantson, 12 Cindy Lane, Oak Ridge, NJ 07438

If you need further information, call Jeanne 973-697-9181 or email jeanne.hantson@gmail.com.

**Jefferson Township Day 2014
Vendor Application Form**

Fees **Per** Space

_____ \$10 Non-Profit in Jefferson - **No** Sale of Items
_____ \$30 Non-Profit in Jefferson - Sale of Items
_____ \$25 Non-Profit Outside of Jefferson - **No** Sale of Items
_____ \$50 Non-Profit Outside of Jefferson - Sale of Items
_____ * Non-Profit Groups are limited to one space at the fees listed above.
_____ \$75 Merchandise Vendor
_____ Additional \$40 for limited spaces with electricity.
\$ _____ TOTAL

Contact Name _____

Business/Organization
Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ cell _____

E-mail _____

In detail, items to be
sold: _____

Please Note: It is the intention of the Committee to limit the sale of like items. Preference is given to those vendors who have participated in past Jefferson Days. If any items are sold other than those that have been approved, we have the right to close the vendor with no refund.

Enclosed is my fee of \$ _____ (Please make checks payable to Jefferson Arts Committee)

Date _____ Signature _____

Do not fill in below

Spot# _____ Check # _____ Check Amt _____ Received _____